

EFSD – REPORT GUIDELINES FOR TRAVEL FELLOWSHIP REPORT

It is mandatory that EFSD travel fellowship recipients provide a scientific report on their stay. Please submit this by PDF file e-mail attachment to the EFSD Office foundation@easd.org as soon as possible after the visit has taken place but at the latest within 2 months.

Your report should contain the following information:

- **Date (of Report)**
- **Details of Recipient** – name; home institution; research area
- **Programme Title**
- **Letter from Host Institution Summarising Details of Visit**
- **Award Amount**
- **Travel Period**
- **Report**
This should be no more than 2 pages long, excluding figures and references. The following details should be included:
 - a. Aims of the visit
 - b. Techniques learned/goals achieved